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TO: All Elected Grand Officers, Past Grand Commanders, Division Commanders, Proposed Division Commanders, Past Division Commanders, Line Officers

Greetings Sir Knights,

You and your Ladies are cordially invited to attend the **Line Officer & Division Commanders Seminar** at the **Patton Campus Friday November 11th, through Sunday November 13th, 2022.** Please note there has been a significant change. There will not be a separate Line Officers Seminar and a separate Division Commanders Seminar. These two events are now combined on the same weekend. The attached Agenda reflects the encompassing schedule.

Dress for attendees at the SEMINAR on Friday evening and Saturday is casual. **Presenters will be in UNIFORM less sword, chapeau and gloves.** Dress for the Past Division Commander's Association banquet is UNIFORM less sword, chapeau/hat and gloves. All attendees are asked to bring your chapeau/hat, sword and gloves, since they will be needed for the Drill and Tactics session.

Following Breakfast on Saturday morning, there will be a Ladies' Program presented by Lady Dorothy M. Helm at which time she will present on charity plans for the upcoming Templar Year.

All Line Officers and Division Commanders, current and incoming, are required to attend this seminar as it is here you will be informed of the plans for the coming Templar year, the status of the Inspection program and your expected participation. Participation of Past Division Commanders is encouraged, since it is you who will mentor the incoming Division Commanders. With your direction and experience they will be much better prepared for a smooth transition of responsibility.

Rationale for the changes are multiple beginning with freeing up a weekend, historically bad weather in the January/February timeframe, reduces approximately half the money originally budgeted for these two events, eliminate wasted down time, increase attendance and of course the cost of fuel.

Courteously,
Thomas C. Helm
Thomas C. Helm, DGC

Line Officers & Division Commander's Seminar

Patton Campus
Elizabethtown, PA
November 11-13, 2022

Friday, November 11th, 2022

4:00 - 10:00 PM	<u>Registration</u>	Lobby
4:00 - 6:15 PM	<u>Dinner On Your Own</u>	
6:30 – 7:00 PM (All attend)	<u>Welcome</u> – SK Thomas C. Helm, DGC Theme of Seminar Prayer Pledge of Allegiance Introductions Housekeeping – SK John M. Ellermann, PDC, IKT, KCT, KTCH Grand Commander's Comments - SK Harry J. Smith REGC	Multi-Media Room
7:00 – 7:30 PM (All attend)	<u>Knight Templar Eye Foundation</u> SK Lawrence Horath, GG	Multi-Media Room
7:30 – 8:00 PM (All attend)	<u>Knight Templar Education Foundation</u> SK Harry J Smith, REGC	Multi-Media Room
8:00 – 9:00 PM (DC's past/current)	<u>Division Commanders Duties,</u> <u>Responsibilities: Reports, Timelines,</u> <u>Process, Agendas,</u> SK David E. Barlieb, Jr DC #9 SK Troy Mock, GSW	Function Room
8:00 – 9:00 PM (Line Officers)	<u>Line Officers Duties, Responsibilities</u> <u>Uniform proper wear, accouterments,</u> <u>Class A and Cap & Mantel, planning</u> SK Roger Early, GJW SK Joshua Nay, GCG	Multi-Media Room
9:00 PM -??	<u>Refreshments and Social Time</u>	Cafeteria

Saturday, November 12, 2022

7:00 – 08:00 AM	<u>Breakfast</u>	Cafeteria
7:30 – 9:00 AM	<u>Registration</u>	Lobby
8:00 – 8:25 AM (All attend)	<u>Welcome</u> – SK Thomas C. Helm, DGC Prayer Pledge of Allegiance Introductions Housekeeping - SK John Ellermann Veterans Recognition Comments - SK Harry J. Smith, REGC	Multi-Media Room
8:25 - 8:30 AM	<u>Break / Gather gear for Drill & Tactics</u>	Cafeteria
8:30 -10:30 AM (All Attend)	<u>Drill & Tactics</u> SK Daniel Price, PDC SK Kevin Colledge, PDC SK David Barlieb, DC SK Keith Whittaker, DC SK Ronald Rearick, PDC	Function Room
10:30 - 10:40 AM	Break/Put Gear Away	
10:40 – 11:05 AM (Line Officers)	<u>Membership-Where Are We Now?</u> <u>How do we increase membership ideas</u> SK Larry Horath, GG	Multi-Media Room
10:40 - 11:30 AM (Sec Off/DC's)	<u>Breakout Sessions</u> Northeast & Southeast Sections: Joshua Nay, GCG Room 118 Northwest & Southwest Sections: Roger Early, GJW Room 114 Central Section Troy Mock. GSW Room 116	
11:10 – 11:30 AM (Line Officers)	Easter Sunrise Service SK David Barlieb	Multi-Media Room
11:30 – 11:50 AM (Div Cdr's)	Reception & Banquet Organization SK Jerome Phillips	Room 118
11:00 – 12:00 PM	Break	
12:00 – 1:30 PM (All)	<u>Lunch</u>	Cafeteria

1:30 – 3:00 PM (Div Cdr's)	Recorders Duties SK Mark G. Mattern, PGC, GR	Function Room
1:30 – 2:00 PM (Line Officers)	Awards and Decorations, Proper Wear SK Roger Early	Multi-Media Room
2:00 - 3:45 PM (Line Officers)	Conducting a Conclave (Application) SK Daniel Price, PDC SK Kevin Colledge, PDC SK David Barlieb, DC SK Keith Whittaker, DC SK Ronald Rearick, PDC	Function Room
3:45 – 4:00 PM (All) (All Invited)	<u>Weekend Status & Happenings</u> Housekeeping What's done & what's left to do Div. Cdr's Dinner Banquet	Multi-Media Room SK John M. Ellermann SK Thomas C. Helm, DGC SK James Gautsch, DC
4:00 – 4:15 PM (All Attend)	<u>Evaluations & Closing</u> Evaluations Closing Remarks	Multi-Media Room SK Thomas C. Helm, DGC SK Joshua Nay, GCG SK Troy Mock, GSW SK Roger Early, GJW SK Harry J. Smith, REGC
4:00 – 4:45 PM (DC's past and current attend)	<u>Division Commanders Assoc. Meeting</u>	Function Room
4:45 – 5:00 PM	<u>Social time</u>	Cafeteria
5:00 – 7:00 PM	<u>Division Commanders Dinner Banquet</u>	Cafeteria
7:00 – ??	<u>Social Time</u>	

Sunday November 13, 2022

All are welcome to attend Sunday Divine Service and the Farewell Brunch

08:00 - 9:00 AM **Worship Services** Function Room
(All)

9:00 AM **Farewell Continental Breakfast** Cafeteria
(All)

Ladies Activity Agenda

Friday November 11, 2022 Crafts

Saturday November 12, 2022 Shopping, crafts

Sunday November 13, 2022 None

- REMEMBER TO BRING:**
- 1) A Friendly Attitude and an Open Mind
 - 2) Drill and Tactics Manual
 - 3) Grand Commandery of Pennsylvania Constitution
 - 4) Full Templar Uniform
 - 5) Division Commander's and Grand Officers bring snacks. Line Officers can also bring snacks if they can or want.

NOTE
Registration and Food Menus
Below

Line Officers and Division Commanders Seminar

November 11 - 13, 2022

(Please print or type)

Name: _____ Commandery _____ No. _____

Title: _____ Division No. ____ Ladies Name: _____

Address: _____

_____ Zip: _____

Phone No.: () _____ E-Mail: _____

Registration: 3:00 PM – 10:00 PM on Friday November 11, 2022. Dinner on your own. Seminar starts at 6:30 PM on Friday November 11, 2022 at 6:30 PM, and 8:00 AM on Saturday November 12, 2022

Will your lady be attending with you?	YES _____	NO _____
Will you need a room Friday night?	YES _____	NO _____
Will you need a room Saturday night?	YES _____	NO _____
Are there any special <u>room / meal</u> needs?	YES _____	NO _____

Note Special needs: _____

Please check the meals you and/or your lady will be attending and fill in the amounts owed.

Friday night snack:	You	NC	Lady	FREE	_____
Saturday breakfast:	You	NC	Lady	\$15.15	_____
Saturday lunch:	You	NC	Lady	\$17.50	_____
Saturday Dinner Banquet	You	\$21.50	Lady	\$21.50	_____
Sunday Breakfast	You	\$11.35	Lady	\$11.35	_____

TOTAL: \$ _____

****Please return this form and check made out to “The Grand Commandery of Pennsylvania” no later than November 1, 2022.**

Return to: John M. Ellermann, PDC
323 Lone Lane
Allentown, PA 18104-9585
(H) (610) 398-3152; (C) 610-217-1510
ellermannjohnm@yahoo.com

Food Menus for the November 11-13 Line Officers and Division Commanders Seminar

Friday November 11, 2022

Snacks provided Courtesy of Grand Line Officers, Division Commanders and Line Officers.

Milk, Chocolate milk, Hot Chocolate, Coffee, Tea and Assorted Juices

Saturday November 12, 2022

Breakfast served 7:00 – 7:45 AM

Western Omelets

Sausage, Egg Bagel Sandwich

Bacon Strips

Hash Brown Potatoes

Assorted Cold Cereals

Cinnamon Danish pastry

Toast with Butter and Jelly

Fresh Fruit Salad

Milk, Chocolate milk, Hot Chocolate, Coffee, Tea and Assorted Juices

Saturday November 12, 2022

Lunch served 12:00 – 1:30

Pennsylvania Dutch Style Chicken Corn Soup

Hamburger & Hot Dogs with rolls

Macaroni Salad

Potato Salad

Pretzels

Cherry Cobbler

Milk, Chocolate milk, Hot Chocolate, Coffee, Tea and Assorted Juices

Saturday November 12, 2022

Division Commander/Line Officer Dinner Banquet (5:00 - 7:00 PM)

Veal Parmesan

Mashed Potatoes

Buttered Corn

Cole Slaw

Fruit Cup

Cherry Cheesecake Pudding

Milk, Chocolate milk, Hot Chocolate, Coffee, Tea and Assorted Juices

Sunday November 13, 2022

Farewell Continental Breakfast 9:00 – 10:00

Assorted Cold Cereals

Cinnamon Danish and Blueberry Muffins

Sliced Peaches

Milk, Chocolate milk, Hot Chocolate, Coffee, Tea and Assorted Juices