

**PLEASE CONTACT YOUR DIVISION COMMANDER FOR AN EDITABLE  
COPY OF THIS DOCUMENT**

## **THE GRAND COMMANDERY OF KNIGHTS TEMPLAR OF PENNSYLVANIA**

**MODEL CODE OF BY-LAWS – (WITH A TREASURER AND RECORDER)  
MODEL CODE OF BY-LAWS – (WITH A COMBINED TREASURER AND RECORDER)**

### **PREFACE**

The Constitution and Laws of the Grand Commandery of Knights Templar of Pennsylvania in Section 249 (a) states: Any Commandery may, by its By-Laws, provide that the office of its Treasurer and Recorder may be consolidated into one office of Recorder and when so combined, the Recorder shall assume the duties of the Treasurer as prescribed by the Constitution and Statutes of the Grand Encampment, the Constitution, Laws and Regulations of the Grand Commandery and the By-Laws of his Commandery.

When using this Model to prepare a new or to revise the existing By-Laws of the Commandery, the new or revised By-Laws shall identify the elective officers and if the Recorder is assuming the duties of the Treasurer as well as his own, the Model Code for Commanderies with a Treasurer and a Recorder should be disregarded and the Model Code for Commanderies with a Recorder assuming the duties of the Treasurer used.

**Note: Article I, Section 1:**

Place in the blank space the following – The nights that the Commandery meets

**EXAMPLES:** The first Monday of each month OR If less than 10 months, list the months you meet as well as the night

**11/2012**